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ADM-153

DD/SEC 1160/66
2 March 1966

MEMORANDUM FOR THE RECORD

SUBJECT: Badge Policy and Procedures

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1. On Tuesday, 1 March 1966, the undersigned met with [REDACTED] DD/SEC (PSCS); [REDACTED], Chief, Physical Security Division; and [REDACTED] Chief, Building Security Branch, regarding the difficulties that have been experienced in obtaining building access/no escort badges for members of committees, sub-committees, and panels under the executive direction of the DD/SEC.

2. It was agreed that one problem concerned the indications from the requesting Offices that these meetings all had a direct relationship to UNIB. It was determined that, in some instances, this relationship was most tenuous.

3. During the course of the meeting there was general agreement in these areas:

a) Every effort should be taken to reduce the number of VHE badges. It was agreed, however, that members of UNIB and principal UNIB Committees, such as JAHIC and COMAR, must have VHE badges. This was predicated upon the requirement for these persons to attend emergency meetings at the Headquarters Building at any hour of the day or night.

b) Study should be given to modifying the UNIB conference badge program, i.e., it was agreed that all major committees and subcommittees chaired by senior CIA officials should be entitled to a CIA committee badge. This type badge program, when established, would permit no escort privileges but would become invalid after 1730 p.m. At that time all persons remaining in the building with a CIA committee badge would have to be escorted.

c) A gray area remains regarding the badge problem. This pertains to various panels whose makeup involves industrial and academic persons as well as governmental. No firm decisions were made regarding the proper type badge for these panels. This will be given extensive study within the OS. It was agreed that, in all probability, the various members of these panels could hold three different types of badges, i.e., a VHE

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badge, a CIA committee badge, or a visitors badge.

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4. At the conclusion of the meeting [REDACTED] tasked [REDACTED] to develop a policy paper reflecting the conclusions reached at the meeting.

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[REDACTED]
C/SS/DD&T